



City of San Marcos, TX
Utility Services Department

Name Change Form

Date: _____

(Must be only on one account)

Account Number: _____

Customer Number: _____

Address: _____

Deposit Amount being changed-over to: _____

I, _____, agree to release my utility account to _____, and give San Marcos Electric Utility permission to change the account to his/her name. I understand that by doing so, I release my rights to the deposit, and account history to the person whose name the account is transferring to.

Current Customer

New Customer

Signed: _____
(person whom account is currently under)
DL#: _____

Signed: _____
(person whom account is being changed-over to)
DL#: _____
SSN#: _____

New Customer Information

Mailing Address of Account Customer (If different from service address)

Telephone # _____

For City Use Only

Approved By: _____

Date: _____